

Minutes of the Quality Monitoring Cell (QMC) Meeting – IQAC, Osmania University

Date: 4th February, 2023

Time: 11.30 am to 12.30 pm

Venue: IQAC Office, Osmania University

Agenda:

1. Procuring Data for AQAR 2021-2022
2. Mentoring Cell
3. List of Students Admitted (2022-2023) - Program-wise
4. Any other Matters with the Permission of the Chair

The members present in the meeting are as follows:

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| 1. S.M. Altaf | Member, UCA&SS, OU |
| 2. Prof. V. Bhikshma | Coordinator, UCT, OU |
| 3. Prof. G. Jayasree | Coordinator, UCS, OU |
| 4. Dr. R. Ratnkar Rao | Member, UCL, OU |
| 5. Dr. J. Lalitha | Coordinator, UCED, OU |
| 6. Dr.V. Samunnatha | Member, UCC&BM, OU |
| 7. Dr. B. Sandhya Rani | Coordinator, UCC&BM, OU |
| 8. Prof. B. Sunil Kumar | Member, UCPhy Ed, OU |
| 9. Dr. A. Vijaya Bhasker Reddy | Coordinator, IQAC, OU |
| 10. Prof. B. Sireesha | Director, IQAC, OU |

Meeting Commencement: The QMC meeting was called to order on February 4, 2023, at the IQAC Office, Osmania University, at 11.30am. The minutes of the meeting are as follows:

1. Procuring Data for AQAR 2021-2022: The Chair initiated the discussion on procuring data for the Annual Quality Assurance Report (AQAR) for the academic year 2021-2022. It was noted that each department should ensure timely submission of relevant data to facilitate the compilation of the report. Action points were assigned to department heads to coordinate with their respective faculty members for the required information.

2. Mentoring Cell: The Mentoring Cell agenda item was discussed, focusing on its implementation and effectiveness. The Chair emphasized the importance of a robust mentoring system to support the academic and personal development of students. Suggestions were welcomed for improvements in the mentoring process, and department heads were instructed to review and enhance their mentoring systems.

3. List of Students Admitted (2022-2023) - Program-wise: The Chair directed the attention to the need for compiling a list of students admitted for the academic year 2022-2023, categorized by programs. Department heads were instructed to provide the necessary information to the IQAC office for record-keeping and future reference. The compiled list should include details such as names, program names, and admission dates.

4. Any Other Matters with the Permission of the Chair: The floor was opened for any additional matters. No specific issues were raised by the attendees. However, the Chair encouraged faculty members to voice any concerns or suggestions related to quality assurance and improvement.

The QMC meeting concluded with a summary of action items:

- Departments to submit data for AQAR 2021-2022 promptly.
- Review and enhance the Mentoring Cell system.
- Compile a list of students admitted for 2022-2023, program-wise.

Adjournment: The meeting was adjourned at 12.30 pm.

Dr. A. Vijaya Bhasker Reddy
Coordinator, IQAC
Osmania University

Prof. B. Sireesha
Director, IQAC
Osmania University